



Club Officer Access



Rotary
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Center



Location of Member Access



The screenshot shows the Rotary International website. At the top left is the Rotary International logo. To its right is the text "Rotary International" and "A Global Network of Community Volunteers". Further right are language options: "Español Français Portugues Deutsch Italiano Svenska" and a search bar. Below this is a navigation menu with items: "About Rotary", "Membership", "The Rotary Foundation", "RI Programs", "Newsroom", "Events", "Club Support", "Training", "Download Center", and "Member Access". The "Member Access" link is circled in red. Below the navigation menu is a large banner image of children with the text "Rotary volunteers are leading the way in the fight for a polio-free world." Below the banner are several news items, each with a small icon and a title. The "Member Access" link is highlighted with a red circle and a red arrow pointing to a callout box.

Rotary International
A Global Network of Community Volunteers

Contribute · Shop · Club Locator · Discuss · Contact Us

About Rotary · Membership · The Rotary Foundation · RI Programs · Newsroom · Events · Club Support · Training · Download Center · **Member Access**

Rotary volunteers are leading the way in the fight for a polio-free world.

Presidential Celebrations tackle today's pressing issues
Fifteen one-day Presidential Celebrations are scheduled for this year, including the Twin Clubs/World Community Service Celebration on 26 July in El Paso, Texas, USA, and Ciudad Juárez, Mexico. Learn more about upcoming celebrations.

U.S. Interactors undertake mission in Uganda, welcome President Bush

Thailand Rotarians offer support

Pre-order the Rotary Centennial book and receive a free CD

"Member Access" is the new home of the Rotary Business

Polio Eradication
Rotary looks forward to providing all children with a permanent gift – a world free of polio. Get the latest from the front lines in the battle to eradicate polio.

Centennial Celebration
Learn about our history and check special events as we celebrate our centennial in February 2005.

Press Center

RI President

Member Access can be found on the RI home page, www.rotary.org.





Club Officer Functions

With Member Access, club presidents and secretaries can

- View and change club membership data.
- Pay club dues.
- Search club and district data.
- Update club data.
- View reports of Rotary Foundation contributions.





Main Screen

Club presidents and secretaries have additional navigation options. These are displayed in the green highlighted box on the left-hand side of the screen.

The screenshot shows the main interface of the Rotary Business Online portal. At the top, there is a navigation menu with links for "About Rotary", "Membership", "The Rotary Foundation", "RI Programs", "Newsroom", "Events", and "Club District Support". Below the menu, the page title "Rotary Business Online" is displayed. A green sidebar on the left contains a list of navigation options, each with a small icon: "Update Membership Data", "Contribute to The Rotary Foundation", "View your Contribution History", "Pay Semi-Annual Dues", "Search Club and District Data", "Update Club Data", "Manage E-mail Subscriptions", "View Club Recognition Summaries (cas)", "View Monthly Contribution Reports (acc)", "Register for Meetings", "RI-CAS and RI-DAS Support Forum", and "Download RI-CAS and RI-DAS Software". A red bracket highlights this sidebar. The main content area features a banner image of a group of people, a "Hello" message with the current time and date, and a section titled "Conduct Rotary business online..." with a brief description of the portal's services. At the bottom, there are links for "Frequently Asked Questions", "Change Username/Password", and "Logout".



Update Membership Data

Download a list of club members to your computer.

Add members to your club.

View Rotary Foundation and membership reports.

View and edit club data (meeting details and club officers).

View and edit individual records.

View terminated members.

The screenshot shows a web application interface for managing membership data. The interface includes a navigation menu with 'Members' and 'Add Members' links. A table lists active members with columns for Name, Admitted, Member Type, and Member Status. A 'View Terminated Members' link is also visible.

Name	Admitted	Member Type	Member Status
	31-Dec-1999	Honorary	Active
	01-Feb-1920	Active	Active
	01-Aug-1989	Active	Active
	30-Jun-1999	Active	Active
	16-Feb-2000	Active	Active
	01-Feb-1920	Active	Active
	01-Aug-1981	Active	Active



View Membership Data

Rotary International
A Global Network of Community Volunteers

Home > Member Access > Update Membership Data

[Frequently asked questions](#)

[Home](#) | [Member Access](#) | [Update Membership Data](#) | [Club Data](#) | [Members](#) | [Contact Information](#) | [Membership](#) | [Offices Held](#) | [Committees](#) | [Logout](#)

View Member

Member Information

Membership ID:
Member Type: Active
Member Admission Date: 12-Feb-2006

Name

First Name:
Last Name:
RI/TRF Employee: No
Gender:
Address 1:
City:
State/Prov.:
Postal Code:
Country: USA

The view function shows the name and contact information for each member. You can also view

- Committee participation
- Offices held
- Membership details



Edit Membership Data

Frequently
asked
questions

[| Club Data](#) | [| Members](#) | [| Contact Information](#) | [| Membership](#) | [| Offices Held](#) | [| Committees](#) | [| Logout](#)

Edit Member

Edit member information below. Press "Save Changes" button when finished.

Note: Member Address Information is accessed via the 'Contact Information' link above.

Save Changes

Member Information

Membership ID:

Member Type:

Active

Change to admission date beyond the last 365 days is not allowed

Admission Date: **required**

6 Apr 2004

Name

Salutation:

First Name: **required**

Middle Name:

Last Name: **required**

Suffix:

The edit function allows you to change

- Contact information
- Member information



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Add Members

The screenshot shows a web browser window with the following elements:

- Browser address bar: Back, Forward, Home, Search, Favorites, History, Print, Refresh, Stop, Go.
- Navigation links: [Club Data](#), [Members](#), [Logout](#)
- Left sidebar: [Frequently asked questions](#)
- Main content area:
 - Text: "To avoid adding someone who is already in the RI database, it is highly recommended that you search for the member before adding him/her as a new member."
 - Section: "Search for an existing member"
 - Section: "Search Criteria"
 - Form: "Search by IDs" with an input field for "ID" and a "Submit" button.
 - Text: "Or criteria below"
 - Form: "Last Name" with a red asterisk and "2 characters required." followed by an input field and a "Submit" button.
 - Form: "First Name" with an input field.
 - Form: "City" with an input field.
 - Form: "Country" with a dropdown menu labeled "Select Country".

When adding a new member to your club, search for that member first to avoid duplicates. You can search using the membership ID number or name.





Terminate Members

[|Club Data](#) | [|Members](#) | [|Contact Information](#) | [|Membership](#) | [|Offices Held](#) | [|Committees](#) | [|Logout](#)

Terminate

Only use this option if you wish to terminate membership of a Club Member.

Terminate Member

Termination Reason

Termination Date

Terminated - Classification

-- --- 2006

When terminating a member from your club, use the drop down boxes to indicate

- Reason
- Date



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Pay Club Dues

Rotary International
A Global Network of Community Volunteers

Contribute Shop Discuss Club Location Contact Us Search

About Rotary Membership The Rotary Foundation RI Programs Newsrooms Events Club-District Support Training Downloads Member Access

Home Member Access Pay Semi-Annual Dues

[Frequently asked questions](#)

Semi Annual Dues Invoice for the Rotary Club of _____ period of 1 January - 30 June 2006

This is an itemized breakdown of semi-annual dues for your club. Please review it carefully. The invoice can be paid anytime January - 30 June 2006 CST.

Invoice Number:
Due as of: 01-Jan-2006
Club Number:
Club Name:
District:

Number	Description	Unit Price (USD)	Total
1	Pro-Rata Dues		\$9.75
3	Pro-Rata Dues		\$10.75
46	Semi-Annual Dues		\$21.50
46	The Rotarian Magazine		\$6.00
4	The Rotarian-Special/Honorary		\$6.00
Total			\$69.00
Invoice Amount in USD			\$1,331.00

You have the ability to determine the amount that you want to pay online. To pay this amount or to adjust it, please go to the next screen. [Continue](#)

You can view your club's semiannual report and pay club dues using a credit card.





Search Club and District Data

Rotary International
Network of Community Volunteers

Contribute : Shop : Discuss

Membership The Rotary Foundation RI Programs Newsroom Events

Access > Official Directory

Official Directory 2005-2006

The online version of the Official Directory contains current committee and task district information, searchable by district or city.

[Current Committees and Task Forces](#)

[Current Board](#)

[Current Trustees](#)

Search for Club and District Information:

Enter District Number:
OR
City:

Submit

The online version of the *Official Directory* allows you to

- View current committees and task forces.
- View the RI Board of Directors and The Rotary Foundation Trustees.
- Search for club and district information.



Update Club Data

Rotary International
A Global Network of Community Volunteers

Home * Member Access * Official Club Data Form

Official Club Data Form (Revised as of 1/7/2004)

Rotary Club of: _____

Year of Admission: 1916

Number of Members: 110

Below is the data for your club as it appears in the RI database. This is the information that will be printed in the 2005-2006 Official Directory. Changes that are to appear in the 2005-2006 Official Directory must be made by 10 March, 2005. To make changes, edit this form, and you can then view the updated information.

Meeting Day:

Meeting Time: (Enter as 24-hour time, ie: 1445)

Meeting Location: (120 characters maximum)

Phone Number: (24 characters maximum)

Postal Code:

E-Mail Address: (club secretary e-mail address [click here](#))

Club URL*:
*URL will appear only in web version of Official Directory.

We prefer to receive the CD-ROM the printed version.

Use the Club Data Form to change your club's

- Meeting day
- Meeting time
- Meeting location
- Other details





Update Club Officer Information

To assign or remove officer positions, choose member from the dropdown next to each officer position. If you would like to assign an official "officer address" to this position holder, please do so via the [Update Membership Data Application](#).

Club President:	Current: Incoming:	Term:
	Select Officer	<input type="radio"/> 1 July 2002-30 June 2003 <input type="radio"/> 1 July 2003-30 June 2004 <input type="radio"/> Previous Club President's term ended before 30 June. I am assigning a new Club President, term effective:
		1 and ending on 30 June
Secretary:	Current: Incoming:	Term:
	Select Officer	<input type="radio"/> 1 July 2002-30 June 2003 <input type="radio"/> 1 July 2003-30 June 2004 <input type="radio"/> Previous Club Secretary's term ended before 30 June. I am

The bottom portion of the Club Data Form allows you to enter the names of incoming club officers.

After installing the club officers, you **must** update their contact information such as their address, phone, and e-mail (A direct link to "Update Membership Data Application" is provided). This contact information will be printed in the *Official Directory*, and will be used for all RI mailings.



View Club Recognition Summary

https://rimeb.rotaryintl.org/reports/3075crs.pdf - Microsoft Internet Explorer

The Rotary Foundation - Club Recognition Summary
as of May 1, 2006

District: Fed Home Fedms 50 Branches: 7 All-Time Total: \$76,998.00

Account ID	Club	For options	Transfer Member	Transfer Name	Contrib	YTD	Transfer
	Station	Amount	Due Aclared	Due Aclared	YTD Total	Date	Recognized
			Current Year	Previous Year			
	Y	\$200.00	28-Dec-2001				
	Y	\$450.00					
	N	\$1,000.00			YTD	Dec-1991	
	Y	\$1,000.00			YTD	Jan-1994	
	N	\$200.00					
	N	\$1,000.00			YTD	Feb-2001	
	N	\$1,000.00			YTD	Jan-2001	
	N	\$1,200.00			YTD	Jan-1981	
	Y						
	Y	\$1,000.00	28-Dec-2001		YTD	Mar-2004	
	N	\$200.00					
	N	\$200.00					
	Y	\$100.00					
	Y						
	Y	\$25.00					
	N	\$1,000.00			YTD	Apr-1981	
	N	\$1,000.00			YTD	Jan-1983	
	N	\$1,000.00			YTD	Jan-1977	
	Y						
	Y	\$1,200.00			YTD	Apr-1991	
	N	\$1,000.00			YTD	Apr-1981	
	Y	\$500.00		11-Feb-2001			
	Y	\$1,400.00	28-Dec-2001	11-Feb-2001	YTD	Jan-1991	YTD

A Club Recognition Summary (CRS) report shows contributions to The Rotary Foundation for all club members and other donors. The district governor also has access to this report.





View Monthly Contribution Reports

Rotary Foundation
Monthly Contribution Report
1-Jul-2005 to 31-Mar-2006

Club No.	Name	No. of Mem- bers	APF Goal Amount	APF Goal % Achieved	APF Per Cap	—Annual Giving—		—Restricted Giving—		—Permissio	
						Month	Period	Month	Period	Month	Period
District:											
18			\$1,800.00	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55			\$4,425.00	2%	\$1.89	\$50.00	\$100.00	\$0.00	\$47.25	\$0.00	\$0.00
28			\$3,600.00	56%	\$64.42	\$0.00	\$1,875.00	\$0.00	\$0.00	\$0.00	\$0.00
0			\$0.00	0%	\$0.00	\$0.00	\$90.00	\$0.00	\$6,000.00	\$0.00	\$0.00
81			\$4,000.00	34%	\$41.48	\$25.00	\$3,880.00	\$0.00	\$0.00	\$0.00	\$0.00
114			\$5,000.00	125%	\$53.95	\$800.00	\$6,150.00	\$2,050.00	\$2,050.00	\$0.00	\$0.00
11			\$356.00	125%	\$38.18	\$0.00	\$420.00	\$0.00	\$100.00	\$0.00	\$0.00
18			\$1,300.00	134%	\$59.54	\$80.00	\$1,745.00	\$0.00	\$0.00	\$0.00	\$0.00

A Monthly Contribution Report (MCR) shows Rotary Foundation contribution information for all clubs in your district. The district governor also has access to this report.





Resources

For more information on Member Access:

- Contact your [Club and District Support representative](#).
- Go to the [Frequently Asked Questions](#) (FAQ) page.
- Go to [Member Access](#).

